



227 W Broad Street ☎ Bethlehem, PA 18018  
Phone: (610) 653-7701 ☎ Fax: (610) 433-0274

## **Office Policies**

### **HOURS**

All hours are by appointment only - NO WALK-INS

### **FEES\***

#### **Table Massage:**

\$ 40/ 30 Minutes  
\$ 65/ 60 Minutes  
\$ 90/ 90 Minutes  
\$130/120 Minutes

#### **Hot Stone Therapy:**

\$ 85/ 60 Minutes  
\$115/ 90 Minutes  
\$145/120 Minutes

#### **Chair Massage:**

\$ 35/ 30 Minutes  
\$1.00/Minute for groups

### **Discounts:**

(Applies only to FULL PRICE 60 & 90 Minute sessions in office)

\$10 off per session:

- Active/Retired Teachers
- Active/Retired Fire, Police, & EMS
- Active/Retired U.S. Military Personnel
- Students

### **Children:**

Since research continues to show the benefits and effectiveness of massage for people of all ages, I offer ½ price, 60 minute, massages for children of regular clients☎.

☎ *A regular client is defined as receiving AT LEAST one massage per calendar month – A child, for the purpose of this offer, is residing in the same household up to and including 21 years of age. **This discount is ONLY available with Tom.***

Discounts are available for multiple prepaid sessions.

- \*Rates are for payment at or before time of service
- \*Billed services will be at a rate of \$20/15 Minute segment
- \*Outcalls are available for an additional charge
- \*Discounts DO NOT apply to gift certificate purchases
- \*Discounts cannot be combined with other offers or coupons

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## **PAYMENT METHOD**

Cash  
Checks  
Visa/MasterCard  
Discover/American Express  
Gift Certificates

Insurance billing available with prior insurance verification/authorization and referral from treating physician. **At this time, insurance billing is only available with Tom.**

## **RETURNED CHECKS**

Checks returned unpaid by your bank will be assessed a \$30 fee.

## **PAST DUE**

Past due balances may be assessed a late fee of 1.5% per month

## **MISSED/CANCELED APPOINTMENTS**

If you cannot keep your scheduled appointment kindly call the business day before;  
Appointments canceled same day will be subject to a 50% charge (minimum \$30) the first time and full rate thereafter.  
No shows will be charged full rate for missed session.

## **LATE ARRIVALS**

Your appointment time is reserved for you. In fairness to all clients and to remain on schedule we ask that you arrive promptly for your appointment. If you are late for your appointment, your session will still end at the scheduled time.

## **REFERRALS**

Referring a friend or relative is the highest compliment you can pay me. I will recognize your trust & confidence by extending a \$15 discount on your next full price session after your referral's first paid session.

## **GIFT CERTIFICATES**

Gift certificates can be purchased for specific treatment sessions (i.e. 30, 60, or 90 min massage) and are valid for one year from date of purchase. After one year a gift certificate may still be redeemed for a surcharge of 20% of the current rate for the specified service.

**ALL policies are subject to change without notice.**